



महात्मा गाँधी केन्द्रीय विश्वविद्यालय, बिहार
MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[संसद के अधिनियम द्वारा स्थापित एक केंद्रीय विश्वविद्यालय]

[A Central University established by an Act of Parliament]

डॉ अम्बेडकर प्रशासनिक भवन, ओपी थाना के पास, मोतिहारी - 845401, जिला - पूर्वी चंपारण, बिहार

F.No.1-3/MGCUB/CoE/2020 (Part-III)/

Dated: 02nd September 2026

NOTICE

Subject: Conduction of Course Work Examinations of various Ph.D. Programmes (Academic Year: 2025-26)- Regarding.

1. This is with reference to the proposal regarding the same and approval from all the Deans of concerned Schools.
2. This is hereby notified for information of all the Heads of various teaching departments to conduct the **Course Work Examinations of various Ph.D. Programmes** as Centre Superintendent at departmental level, under offline mode with the following schedule.

Sl.	Subject	Date-Schedule
1.	Submission of the Course Structure (<i>hard/soft copy</i>)	Latest by 04/09/2026
2.	Release of Schedule of Course Work Examinations	Latest by 08/09/2026
3.	Conduction of Course Work Examinations	10 September 2026 to 18 September 2026
4.	Submission of Result/Award Sheets after uploading of marks on Samarth Portal (in the prescribed proforma) to the O/o CoE (answer scripts are to be kept for record, at departmental level)	Latest by 30 th September 2026
5.	Declaration of Course Work Examination Result	Latest by 10 th October 2026

3. In this regard, all Heads of various teaching departments are informed to notify the Scheme/Time Table of Course Work Examinations at the level of department after approval of the respective Dean of school and copy of the same is to be communicated to the office of CoE, respective Campus Director and Chief Proctor; As per above stated schedule.
4. Campus Directors of different campuses of the University are hereby authorised to take necessary action to ensure free and fair End Semester Examinations.

This bears the approval of the Competent Authority.

Shirish Mishra
02/09/26
(Prof. Shirish Mishra)

Controller of Examinations

Enclosure: As stated above.

Copy of the above forwarded to the following for information and necessary action.

1. The OSD (Administration) (I/C), OSD (Finance) (I/C) and Campus Directors.
2. All the Deans of different Schools-Supervision to ensure free and fair ESE.
3. The Director (RDC), DSW, Proctor, Provost and Vigilance Cum Verification Officer.
4. Professor In-charge Examinations-for information and necessary supervision of ESE.
5. All the Heads of different teaching Departments- for information and necessary action as stated above along with the Submission of award sheet after uploading of marks.
6. Deputy Registrar/Associate Controllers.
7. Dr. Umesh Patra, Department of English & Dr. Vipin Kumar, Department of CSIT; members of the Team, Effective Implementation of Academic Modules of E-Samarth - For needful action related to the Samarth Portal.
8. Member Secretary, University Website Committee - to upload the same on the University website.
9. OSD to VC /PRO for kind information of Hon'ble Vice-Chancellor.
10. Section Officers (Estt./Finance).
11. Guard File.
12. Office records.

Utpal Kumar Thakur
02/09/26
(Utpal Kumar Thakur)
LDC, O/o CoE